



Farmland Conservation Easement Commission Minutes

Jefferson County Courthouse

311 S Center Ave, Rm 203

Jefferson, WI 53549

Monday, December 8, 2014 @ 12:30 pm

Members: Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary), Mariah Hadler, and Blane Poulson.

1. Call to Order:

The monthly meeting was called to order by Margaret Burlingham at 12:37 pm. Committee members Margaret Burlingham (Chair), Walt Christensen (Vice Chair), Steve Nass (Secretary) (@ 12:44), and Mariah Hadler were present. Also in attendance were, Gerry Kokkonen, Land & Water Conservation Department (LWCD), Kim Liakopoulos, LWCD, and Michelle Staff, Planning & Zoning Department. Blane Poulson was absent.

2. Roll Call (Establish a Quorum):

A quorum was established.

3. Certification of Compliance with the Open Meetings Law:

It was determined that the committee was in compliance with the Open Meetings Law.

4. Review of the December 8, 2014 Agenda:

The December agenda was reviewed by the committee members. No changes were proposed.

5. Public Comment:

There were no comments at this time.

6. Communications:

Margaret Burlingham talked about the Policies Approved at Annual Meeting article in County News: Jefferson County Farm Bureau Edition. See attached.

7. Review & Approval of the November Meeting Minutes:

Walt Christensen made a motion to approve the November 10, 2014 meeting minutes as written, Mariah Hadler seconded. Motion carried 3/0.

8. Discussion and possible action on PACE applications:

Margaret Burlingham was informed by NRCS that the grant they needed in order to go through the PACE applications has been approved and NRCS will begin the reviews.

a. Greg Wilke, Town of Waterloo

Margaret Burlingham confirmed Wilke is in compliance and on the list for appraisal.

b. Cliff Haberman, Town of Milford

Margaret Burlingham told the commission that Haberman wants to remove the house and buildings at N8739 Fischer Lane (south of Haberman's home farm) from the easement. Haberman will need the County Surveyor to establish a legal description of the property being removed for the easement

language and a re-appraisal may need to be done. Mariah Hadler made a motion to get the description and the re-appraisal (not to exceed \$300), Steve Nass seconded. Motion carried 4/0.

c. Gary & Mary Ann Kunz Trust, Town of Sumner

Kunz has spoken to Margaret Burlingham in regard to splitting off a lot for family before easement and appraisal are done.

d. Duane Koch, Town of Farmington

Nothing new at this time.

e. Stewart & Carol Calkins, Town of Palmyra

Donated easement. Nothing new at this time.

f. Timothy Hunn, Town of Aztalan

Donated easement. Nothing new at this time.

9. Jefferson County Land & Water Conservation Report on Baseline Documentation for Easements:

Gerry Kokkonen will visit Wilke to go over the property and get the needed information to start the baseline documents.

Gerry Kokkonen will re-visit Haberman once the house and buildings at N8739 Fischer Lane are taken out of the easement.

10. Signatures Allowed for Authorizing Easement Documents:

Mark Watkins, director of the Land & Water Conservation Department is approved to sign authorizing easement documents.

11. Discussion on future events that the Farmland Conservation Easement Commission would like to participate in and Community Outreach:

Walt Christensen and Mariah Hadler attended the Winter Farmers Market in Fort Atkinson. The booth was well attended.

Margaret Burlingham has signed up the Farmland Commission for the annual 4th Grade Farm Tour again May 6, 2015.

12. Future Meeting:

January 12, 2015 at 12:30 pm in Room 203.

13. Suggestions for the Next Agenda:

Nothing new at this time.

14. Adjournment:

Mariah Hadler made a motion to adjourn at 1:15 pm, Walt Christensen seconded. Motion carried 4/0.